

Lily Hansen

Graphic Designer

EXPERIENCE

ELEMENT GRAPHICS INC. SUMMER INTERN - PRODUCTION ASSISTANT

June 2019 - August 2019

- Assisted with creating graphics
- Operation of the vinyl cutter and heat press
- Sign assembly
- Screen printing Operations

OREGON STATE MOTOR POOL

FRONT DESK REPRESENTATIVE

September 2017 - Present

- Customer Service
- Answering Phones
- Office Operations
- Driving 12-passenger vans and trucks
- Dispatching vehicles
- Making reservations
- Problem solving

COSTCO WHOLESALE

FRONT END CASHIER

June 2015 - September 2018

- Warehouse operations
- Till Management
- Customer Service
- Merchandising
- Collaboration
- Organization

CONTACT

Phone: (541) 602-8536 • Email: lily.hansen.design@gmail.com

EDUCATION

OREGON STATE UNIVERSITY

BFA GRAPHIC DESIGN

Graduating June 2021

CENTRAL OREGON COMMUNITY COLLEGE

ASSOCIATES OF TRANSFER DEGREE

Graduated March 2017

REFERENCES

KAITLIN FULTON

MANAGER AT ELEMENT GRAPHICS INC.

(541) 965-0012

TERESA FORDHAM

OFFICE MANAGER

OREGON STATE MOTOR POOL

(541) 760-7765

SKILLS

- Adobe Creative Suite
- Microsoft Office
- Time Management
- Customer Service
- Communication
- Event Planning
- Leadership
- Adaptable
- Detail - oriented

INTERESTS

- Photography
- Painting & Drawing
- Socializing
- Hiking
- Community work
- Traveling
- Organizing Events
- Movie Buff

February 28th, 2021

Lily Hansen
Graphic Designer

CONTACT

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Email: lily.hansen.design@gmail.com

Dear Team at Simply Design Inc.,

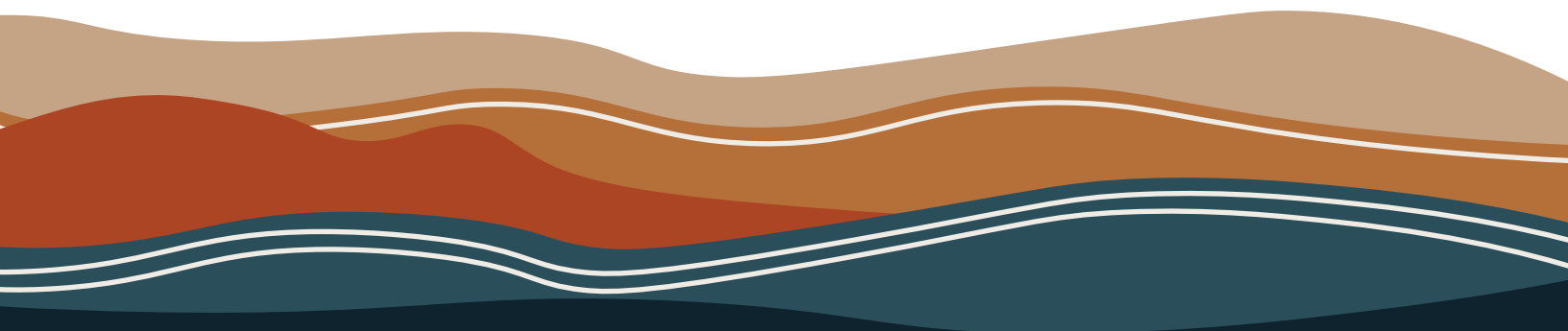
My name is Lily Hansen and I am currently a Senior in the Professional Graphic Design program at Oregon State University. I am interested in a potential summer design internship. I am currently a part-time student with availability and I would like to use this opportunity to learn and gain experience in the design field. I am learning a lot about graphic design and marketing in my classes and would love to put it to use for your company.

I am looking for a team that values communication with clients and values customer service as a lot of my past experience has been directly customer service. I am passionate about being a team player and working on a team of creative people towards a common goal. I appreciate that you are a business that values honesty, customer service and making sure customers are happy. I also appreciate how you value building a clients trust through communication and following through with your promises. I would also enjoy working for a company that promotes a fun and supportive work environment for individuals to grow in their roles. I know my skills will be useful at Simply Design Inc.

I would greatly value your granting me an interview to meet in person to talk about career goals and a potential internship or job shadowing. Thank you in advance for your time and consideration. I am looking forward to hearing from you soon.

Sincerely,

Lily Hansen



February 28th, 2021

Lily Hansen
Graphic Designer

CONTACT

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Email: lily.hansen.design@gmail.com

Dear Team at Ripe Inc.,

My name is Lily Hansen and I am currently a Senior in the Professional Graphic Design program at Oregon State University. I am interested in a potential summer design internship. I am currently a part-time student with availability and I would like to use this opportunity to learn and gain experience in the design field. I am learning a lot about graphic design and marketing in my classes and would love to put it to use for your company.

I am looking for a team that values communication with clients and values customer service as a lot of my past experience has been directly customer service. I am passionate about being a team player and working on a team of creative people towards a common goal. I appreciate that you are a business that values honesty, customer service and making sure customers are happy. I really appreciate how you are invested in finding the clients story through research and then creating a graphic that tells that story. I would also enjoy working for a company that promotes a fun and supportive work environment for individuals to grow in their roles. I know my skills will be useful at Ripe Inc.

I would greatly value your granting me an interview to meet in person to talk about career goals and a potential internship or job shadowing. Thank you in advance for your time and consideration. I am looking forward to hearing from you soon.

Sincerely,

Lily Hansen

